

REGULAR MEETING OF THE ALCESTER CITY COUNCIL

The Alcester City Council held their regular City Council Meeting on Tuesday, September 6, 2022. Mayor Dan Haeder called the meeting to order at 6:00 pm with the following Council members present: Darla Reppe, Lukas Driesen, Cyndi Peeples and Kyle VandenHull. Also present during the meeting were Patricia Jurrens, Wanda Halverson, Chief Schuller, Sam Nelson, Gordon Richard, Dave Hammitt, Brian Johnson, Aaron Larsen, and Tanya Miller. All stood for the Pledge of Allegiance.

One agenda change – move Employee Executive Session after Iowa Street Storm Sewer Discussion. Darla Reppe made a motion to approve the agenda with the change; Lukas Driesen seconded it. Four voted aye.

Cyndi Peeples made a motion to approve the minutes of the August 1 and August 17, 2022 meetings; Darla Reppe seconded it. Four voted aye.

For Public Input – Brian Johnson presented concerns to the Council stating wrongful termination of Clint Nyreen. Gordon Richard addressed the Council requesting a Profit & Loss statement for the Golf Course / Community Center, Aaron Larsen addressed the Council with concerns of the Council acting on allegations verses facts. Chief Schuller addressed the Council with his Police Stat report stating they are enforcing the speeds in the school Zone areas. Chief Schuller also presented his 2023 police equipment requests which includes a dash camera and new radios. Pat Jurrens presented comments from a landlord regarding a tenant's utility bill and City collection policies. This concluded Public Input.

Tanya Miller, Banner Engineering, presented information regarding the rebid of the Wastewater Facility Plant upgrade. Ms Miller answered questions from the Council. Kyle VandenHull made a motion to approve to rebid the project, move the completion date to December 31, 2024 and to approve advertising the Bid Opening. Darla Reppe seconded it. Four voted aye. Lukas Driesen made a motion to approve Resolution No 2022-04 – Approve Application for CDBG Project Funding; Cyndi Peeples seconded it. Four voted aye.

CITY OF ALCESTER

Resolution #2022-04

WHEREAS, the City of Alcester has determined the need for Phase 1 of the Wastewater Treatment Facility and Collection System Improvements Project; and

WHEREAS, financial assistance will be necessary to enable the City to construct the project; and

WHEREAS, the City of Alcester wishes to request assistance from the Community Development Block Grant (CDBG) Program of the South Dakota Governor's Office of Economic Development; and

WHEREAS, the City is required to designate a Project Certifying Officer for the purpose of signing required documents pertaining to the grant; and

WHEREAS, the City is required to designate an Environmental Certifying Officer for the purpose of signing required environmental documents pertaining to the grant.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The City of Alcester hereby authorizes the filing of a Community Development Block Grant application with the South Dakota Governor's Office of Economic Development, including all understandings and assurances contained therein.
2. Be it further resolved that the City of Alcester hereby authorizes its Mayor to act as Project Certifying Officer and Environmental Certifying Officer in connection with the application and other required forms and to provide such additional information as may be required by the South Dakota Governor's Office of Economic Development. In the Mayor's absence, the Council President is authorized to act as Project Certifying Officer and Environmental Certifying Officer in connection with the application and other required forms and to provide additional information as may be required by the South Dakota Governor's Office of Economic Development.

Dated this 6th day of September, 2022.

/s/ Daniel Haeder, Mayor Attest: */s/ Patricia R Jurrens* Finance Officer

Date of Adoption: September 6, 2022 Date of Publication: September 15, 2022 Effective Date: September 15, 2022

For the Iowa Storm Sewer discussion – the issue presented before the Council included the large hole on the FCS property and the two discharge points on the south end of Iowa Street. Sam Nelson would appreciate more information and will work with Mayor Haeder and Bill Boyer. This concluded the Iowa Storm Sewer discussion.

At 7:12 pm, Darla Reppe made a motion to enter into Executive Session pursuant to SDCL 1-25-2(1) – Personnel; Cyndi Peeples seconded it. Four voted aye. Mayor Haeder called the Council out of Executive Session at 8:12 pm. Darla Reppe made a motion to increase the wage of Sam Roseland to \$13.00 and Connor Lusk to \$13.00 retroactive to August 18, 2022; Lukas Driesen seconded it. Four voted aye.

For Legal Updates – Sam Nelson updated the Council the Appraiser hired to appraise the Fair Grounds terminated his contract with Union County and the City. Union County found an alternative Appraiser. Regarding 307 Iowa Street – Geoff Fillingsness and Sam Nelson will draft a letter stating the deficiencies and steps to move forward.

The garage on 505 Ofstad Street will also be destroyed as it is no longer useful for the purpose intended. This concluded Legal Updates.

Mayor Haeder presented the Council Committees.

For Finance Office – Pat Jurrens presented a bill splitting the annual utilities from the old AHHS building. Darla Reppe made a motion to approve paying AHHS, \$2,616.61, General Fund, Utilities; Kyle VandenHull seconded it. Four voted aye.

Cyndi Peeples made a motion to approve the August Warrants; Lukas Driesen seconded it. Four voted aye. Salaries: Finance Office-\$4377.30, Police-\$8,659.60, Street-\$4,543.40, Water-\$5,107.92, Sewer-\$3,554.63, Library-\$1,574.80, Snow-\$0, Audi-\$118.14, Solid Waste-\$625.73, Cemetery-\$1,375.05, Park-\$0, Golf-\$21,445.33, Pool-\$7,278.07, Mayor-\$0, Council-\$0, 5-Star Communication-Dues, \$50.00, Alcester Hudson-Utilities, \$2,616.61, Alcester Bar-Inventory, \$7,340.58, Alcester Fire Dept-allowance, \$1,400.00.00, Alcester Quickstop-Fuel, \$236.51, Alliance Communications-Utility, \$631.00, American Engineering-Lab Fees, \$1,874.75, Appera-Supplies, \$1,042.23, B&B Golf Carts-Rental, \$975.00, Banner Engineering-Engineering Services, \$158,657.00, Beelner Service-Supplies, \$836.37, Bomgaars-supplies & repairs, \$683.78, Brock White-Supplies, \$343.18, Carlson Heating & Cooling-Repairs, \$365.00, Chesterman-Supplies, \$1,830.60, City of Alcester-Water Payment, Beer Markup, \$353.28, CO-OP Architecture-Professional Fees, \$3,200.00, Daryl Stevenson-Street Improvements, \$52,000.00, Demco-Supplies, \$93.24, Depart of Revenue-Sales Tax, \$3,572.31, EcoLab-Supplies, \$74.48, Epic Eyeware-Supplies, \$271.10, Frieberg, Nelson & Ask-Legal Fees, \$1,287.50, GeoTek Engineering-Soil Borings, \$5,411.50, Haugan Heating & Cooling-Repairs, \$815.00, Hawkins-Chemicals, \$11,933.12, Ingram Library Services-Books, \$4,205.27, Iowa Information-Advertising, \$76.00, IRS-payroll taxes, \$12,987.39, Justice Fire & Safety-Repairs, \$1,030.78, LP Gill-Landfill Rental, \$1,977.54, Loeffler-supplies, \$516.30, Loren Fischer Disposal-Garbage, \$137.61, Maddy Haak-Employee Reimbursement, \$230.00, MC&R Pools-Repairs, \$89.18, Mid-American Energy-Utilities, \$3,250.27, Mid-American Research Company-Supplies \$1,138.19, Midwest Construction-Supplies, \$2,970.00, Muller Auto Parts-Maintenance, \$160.94, Mustang Disaster/BB Cleanup-Maintenance, \$1,495.00, New Century Press-Publications, \$276.96, Olson's Ace Hardware-Repairs, Supplies, \$45.96, One Office Solution-Supplies, \$87.58, Patricia Jurrens-Employee Reimbursement, \$339.90, Pedersen Machine-Repairs, \$155.60, Pete's Produce-Supplies, \$105.30, Premier Bank-HSA & Fees, \$800.00, Primasco-Street Improvements, \$806.83, R&R Products-Supplies, \$127.73, Sam's Club-Supplies, \$221.12, Sara Schroder-Employee Reimbursement, \$290.00, SDWWA-Dues, \$130.00, Sioux Falls Monument-Repairs, \$550.00, SD Retirement-Retirement, \$4,582.92, South Lincoln Rural Water-Water Purchase, \$10,686.10, Southeastern Electric-Utilities, \$3,198.00, SquareInc-Dues, \$96.20, Sunlife Financial-Insurance, \$111.64, Sysco-Food, \$6,889.73, Total Stop Food Store-Supplies, \$1,505.04, Turfwerks-Maintenance, \$59.47, Uline-Supplies, \$1,596.82, Union County Register of Deeds-Fees, \$30.00, USA Blue Book-Supplies, \$172.16, Verizon-Utility, \$80.02, Visa-Supplies, Postage, Fuel, \$4,617.24, Waterman Backhoe-Repairs, \$3,198.99, Wellmark-Insurance, \$9,777.03 and Your Daily Dose-\$3.99.

Pat Jurrens presented the 2023 Budget. Kyle VandenHull made a motion to approve the First Reading of City of Alcester 2023 Appropriation Ordinance; Cyndi Peeples seconded it. Four voted aye.

Kyle VandenHull made a motion to approve the Special Maintenance Fee, Resolution No 2022-05, A Resolution of the City of Alcester to Levy an Annual Special Maintenance Fee in 2023 for the Maintenance of Street Surfaces within the City Pursuant to SDCL 9-43-138; Lukas Driesen seconded it. Four voted aye.

**SPECIAL MAINTENANCE FEE
RESOLUTION NO. 2022-05**

A RESOLUTION OF THE CITY OF ALCESTER TO LEVY AN ANNUAL SPECIAL MAINTENANCE FEE IN 2023 FOR THE MAINTENANCE OF STREET SURFACES WITHIN THE CITY PURSUANT TO SDCL 9-43-138

WHEREAS, SDCL 9-43-138 provides for the assessment of a special maintenance fee for the maintenance or repair of public improvements, including street surfaces, of lots fronting and abutting any improvement within the municipality that is maintained by the municipality; and

WHEREAS, the City of Alcester maintains and repairs street surfaces on the public streets within city limits; and

WHEREAS, the budget committee of the city council and the city council as a whole have discussed the maintenance fee required to fund annual maintenance activities in fiscal year 2023 on public streets; and

WHEREAS, the city council finds it necessary to levy a special maintenance fee for the maintenance and repair of streets within the City of Alcester;

NOW, THEREFORE, BE IT RESOLVED by the Alcester City Council that, pursuant to SDCL 9-43-138, the city shall levy a special maintenance fee for the maintenance and repair of streets upon all taxable lots fronting and abutting any streets within the city as follows:

1. All lots to be assessed shall be assessed at the rate of \$1.00 per front foot.
2. In the case of corner lots, only the front footage abutting the street to which the front door of the property faces shall be assessed. In the event there is no structure on the corner lot, the longer street frontage of the lot shall be assessed.
3. All lots exempt from tax, pursuant to SDCL Chapter 10-6A and Section 10-6-110, which owners have applied for and obtained a property tax exemption from the Union County Director of Equalization are not subject to the special

maintenance fee.

4. A detailed list of the legal descriptions, amount of front footage, and the amount of assessment shall be provided to the Union County Treasurer by the Alcester finance officer, to add the special maintenance fee to the general assessment against the property and to certify the fee assessed together with the regular assessment to the Union County Auditor to be collected in the same manner as municipal taxes are collected for general purposes.

BE IT FURTHER RESOLVED that all revenue received from the special maintenance fee shall be placed in a special revenue fund entitled "Street Maintenance Fund" for the maintenance and repair of public streets.

Dated this 6th day of September, 2022.

City of Alcester, /s/ Daniel Haeder, Mayor Attest: /s/ Patricia R Jurrens, Finance Officer

Date of Adoption: September 6, 2022 Date of Publication: September 15, 2022 Effective Date: January 1, 2023

Lukas Driesen made a motion to approve the Wastewater Surcharges Resolution No 2022-06, A Resolution of the City of Alcester to adjust the Current Rates Charged for Wastewater Discharge into the City's Sewer System; Darla Reppe seconded it. Four voted aye.

RESOLUTION NO. 2022-06

A RESOLUTION OF THE CITY OF ALCESTER TO ADJUST THE CURRENT RATES CHARGED FOR WASTEWATER DISCHARGE INTO THE CITY'S SEWER SYSTEM

WHEREAS, the City of Alcester owns and operates a sanitary sewer system pursuant to SDCL Chapter 9-48; and

WHEREAS, the Alcester City Council may, by resolution and pursuant to Ordinance 8.0103 of the Revised Municipal Ordinances, City of Alcester (2014), set rates for the use of utilities; and

WHEREAS, Resolution 2021-08 created a separate fund for the retirement of revenue bonds issued to finance sewer improvements and also provided for the creation of a segregated special charge or surcharge for the payment of the revenue bond; and

WHEREAS, it is necessary to adjust the monthly residential rate charged for sewer use by adding the surcharge described in Resolution 2021-08 to finance repayment of the revenue bonds used to fund upgrades, repairs and improvements to the City's wastewater plant and system;

NOW, THEREFORE, BE IT RESOLVED by the Alcester City Council in and for the City of Alcester, Union County, South Dakota as follows:

- 1) There is hereby created a separate surcharge rate for repayment of revenue bonds issued to finance upgrades, repairs and improvements to the City's wastewater plant and system.
- 2) There is hereby created a separate fund which shall be used to segregate the surcharge funds from other water-related charges and fees collected by the City.
- 3) The surcharge rate shall be set at \$15.00 per month.
- 4) The effective date of the above rate adjustment shall be January 1, 2023.

Adopted this 6th day of September, 2022.

City of Alcester, /s/ Daniel Haeder, Mayor; Attest, /s/ Patricia R Jurrens, Finance Officer

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Pat Jurrens presented the TTHM and HAA test results. All were within acceptable levels.

For reminders and updates – Wanda Halverson's last day of Service – Friday, September 9, 2022, Fire Department to Flush Fire Hydrants – September 12, 2022, City Council Meeting, Monday September 19, 2022 at Alcester Library, AHHS Homecoming, Friday, September 23, 2022, Fall Cleanup- Dumpsters on site – September 30, 2022 – October 10, 2022. Union County Fair, August 4-6, 2022; Pool Closes for the Season-Sunday, August 14, 2022; City Council meeting, August 16, 2022; and AHHS First Day of School-August 18, 2022. This concluded Finance Office updates. This concluded Finance Office updates.

For National Philanthropy Day – two representatives may attend the event in Pierre, September 27, 2022. Lukas Driesen will attend with one other City Representative.

For Fairboard Update – the attendance was down for 2022 possibly due to weather. The Fair Dates for 2023 – August 3-5, 2023.

No additional Executive Session needed.

Kyle VandenHull made a motion to adjourn; Cyndi Peebles seconded it. Four voted aye. Meeting adjourned at 9:33 pm.

CITY OF ALCESTER
Daniel Haeder, Mayor

ATTEST:
Patricia Jurrens, Finance Officer