

REGULAR MEETING OF THE ALCESTER CITY COUNCIL

The Alcester City Council held their regular City Council Meeting on Monday, January 4, 2021. Mayor Dan Haeder called the meeting to order at 6:00 pm with the following Council members present: Dave Larsen, Marcus Ireland, Darla Reppe and Melissa Kay. Also present during the meeting were Patricia Jurrens, Wanda Halverson, Dale Pearson, Lonnie Johnson, Riley Johnson, Austin Schuller, Parker Dooley, Sam Nelson, Gordon Richard, Vickie Larsen, Jeff Nohava and Cosette Hemen. All stood for the Pledge of Allegiance.

One change to the agenda included moving Executive Session #18 to be #8. Dave Larsen made motion to approve agenda as amended; Melissa Kay seconded it. Four voted aye.

Darla Reppe made a motion to approve the minutes of the December 7 and 21, 2020 Council Meetings; Marcus Ireland seconded it. Four voted aye.

For Public Input – Vickie Larsen addressed the Council with concerns regarding a cemetery grave, excessive speed of a snow plow, a building permit not in compliance, an issue for Alcester EMS, and Executive Session Council violations. Mayor Haeder shared a Thank You card from Dave Larsen. This concluded Public Input.

Jeff Nohava, Alcester EMS, updated the Council with EMT Member numbers, a SD Foundation grant that was obtained and a Thank You to the Community for all the support of the Alcester EMS. There are currently 7 members taking EMT Certification classes in Akron. This concluded Alcester EMS Update.

For Street Updates – Lonnie Johnson provided a quote to update the electrical panel at the City Garage. Melissa Kay made a motion to approve the upgrade of the electrical panel, using Axel Ericson Electric, at a cost of \$1,800, General Fund; Darla Reppe seconded it. Four voted aye. Next Lonnie Johnson provided information regarding a car purchase for city employees to use for running samples to Sioux Falls, attending training classes or around town driving. Dave Larsen made a motion to approve the purchase of a 2015 Nissan Rogue, \$15,000, General Fund; Melissa Kay seconded it. During discussion Pat Jurrens clarified the Fund to be 2nd Penny Fund. Dave amended his motion of the change; Melissa Kay seconded it. Four voted aye. This concluded Street Updates.

For Cemetery Updates – Parker Dooley addressed the Council with a quote for a replacement mower. This was tabled until January 18, 2021 meeting to obtain additional quotes. This concluded Cemetery Updates.

For Water/Wastewater Updates – Dale Pearson addressed the Council stating the intermediate wet well pumps are being installed this week and next week. This concluded the Water/Wastewater Updates.

For Police Updates – Officer Schuller provided the monthly stats sheet. Mayor Haeder and Chief Christie thanked Officer Schuller for stepping up during this time of the Chief being out of the office. Officer Schuller stated Union County has offered assistance as well to maintain coverage for the City. This concluded Police Department updates.

For Golf Course Updates, Dave Larsen stated the course has nothing new to report. This concluded Golf Course Updates.

For Library Updates – Dave Larsen stated that Paige German is doing very well at the Library; many new books have been ordered and available for the patrons. Dave Larsen commented on the great news story in the Alcester Union Hudsonite. This concluded Library Updates.

At 6:46 pm, Melissa Kay made a motion to enter into Executive Session pursuant to SDCL 1-25-2-1, Personnel; Marcus Ireland seconded it. Four voted aye. Mayor Haeder called the Council out of Executive Session at 7:24 pm.

For Legal Updates – Sam Nelson provided update on 307 Iowa Street Property, 204 Ofstad Street and no Executive Session for Legal or Contractual matters needed. This concluded Legal Updates.

Marcus Ireland made a motion to approve the 2021 Retainer Agreement naming Frieberg, Nelson & Ask, Sam Nelson and Tom Frieberg as City Attorneys including the change of no mileage being charged for attending regular monthly meetings; Melissa Kay seconded it. Four voted aye.

Dave Larsen made a motion to approve the Alcester Union Hudsonite as the Official Newspaper for the City of Alcester in 2021; Marcus Ireland seconded it. Four voted aye.

Melissa Kay made a motion to approve Premier Bank as the Official Bank for the City of Alcester in 2021; Darla Reppe seconded it. Four voted aye.

Regarding the COVID-19 Quarantine Policy – there was a lengthy discussion as to the best policy to protect the employees. It was decided to modify the provided guidelines as follows: in section one – include symptoms before fever; in section three – add the following sentence, “You may return after seven (7) days of quarantine with a negative test taken at earliest of five (5) days after most recent date of exposure”. Marcus Ireland made a motion to approve the COVID Guidelines for the City of Alcester as amended; Melissa Kay seconded it. Four voted aye.

Regarding the discussion of Masks. Both a City-wide Mask Mandate and/or a City Property Mask Mandate were discussed at great length. Marcus Ireland will draft a Resolution for Review at the January 18, 2021 Council Meeting.

For the Finance Office – Pat Jurrens presented the following: a detailed list of the CRF Claims the City has filed for reimbursement, 2020 Monthly Spot Checks that need to be performed yet include May, October and December, Golf Bag Tags & Golf Cart License plates are available, Pleasant Hill Cemetery transferred \$4,603.60 to General Fund for Annual Payroll Expense and Forbes Garage has closed and the property is listed for sale.

Dave Larsen made a motion to approve the following warrants: Melissa Kay seconded it. Four voted aye.

Salaries: Finance Office-\$3,927.38, Police-\$7,025.11, Street-\$4,242.24, Water-\$2,780.80, Sewer-\$3,278.40, Library-\$1,011.44, Snow-\$329.74, Audi-\$179.31, Solid Waste-\$177.34, Cemetery-\$174.44, Park-\$324.38, Golf-\$2,541.46, Mayor-\$475.00, Council-\$2,010.00, Akron Hometown-Subscription, \$32.00, Alcester Fire Dept-allowance, \$1,375.00, Alliance Communications-Utility, \$480.00, American Engineering-Lab Fees, \$1,591.65, Austin Schuller-Stipend, \$60.00, Axel Ericson Electric-Supplies, \$1,038.00, Beelner Service-Repairs, \$550.00, Bomgaars-supplies & repairs, \$326.48, Cenex Credit Card-Fuel, \$570.69, Central Square Technology-Dues, \$750.30, City of Alcester-Reimbursed Health Insurance Premiums, \$239.17, CO-OP Architecture-Professional Fees, \$4,800.00, Core & Main-Supplies, \$752.45, Dale Pearson-Stipend, \$60.00, Dan Haeder-Reimbursement, \$397.06, Econo-Signs-Signs, \$222.36, Forbes Garage-Vehicle Maintenance, \$51.70, Frieberg, Nelson & Ask-Legal, \$862.50, Geotek Engineering-Professional Fees, \$5,471.00, Ingram Library Services-Books, \$1,423.16, IRS-payroll taxes, \$6,318.00, Jeff Christie-Stipend, \$60.00, LP Gill-Landfill Rental, \$1,839.22, Lonnie Johnson-Stipend, \$60.00, Loren Fischer Disposal-Garbage, \$50.00, Mid-American Energy-Utilities, \$2,425.78, Mid-American Research Company-Supplies, \$324.72, Olson’s Ace Hardware-Supplies, \$626.44, One Office Solutions-Supplies, \$318.13, Paige German-Reimbursement,

\$8.48, Parker Dooley-Stipend, \$60.00, Patricia Jurrens-Stipend, \$60.00, Pete's Produce-Supplies, \$302.78, Post Office-Postage, \$105.00, Purpose & Grit-Supplies, \$33.23, Quam, Berglin & Post-Professional Fees, \$8,000.00, Sam's Club-Supplies, \$758.00, Schoeneman's-Supplies & Repairs, \$2,602.93, SD DENR-Dues, \$30.00, SDWWA-Dues, \$10.00, SD Retirement-Retirement, \$3,142.92, South Lincoln Rural Water-Water Purchase, \$6,052.80, Southeastern Electric-utilities & repairs, \$6,705.40, Star Publishing-Publications, \$310.84, Sunlife Financial-Insurance, \$80.26, Total Stop Food Store-Supplies, \$206.04, Traffic Solutions-Repairs, \$170.00, Verizon-Utility, \$122.72, VISA-Supplies, Postage, Clothing Allowance, Vehicle Maintenance, \$3,429.14, Vision Construction-Construction Costs, \$258,723.000, and Wanda Halverson-Stipend, \$60.00.

Marcus Ireland made a motion to approve the City of Alcester 2021 Resolution of Fees; Melissa Kay seconded it. Four voted aye.

Pat Jurrens reviewed the 2021 Election Date and Vacancies on the Council.

Dave Larsen excused himself due to illness at 8:46 pm.

Melissa Kay made a motion grant a 3% increase in salary for the full time and part time employees per the budgeted salary sheet; Marcus Ireland seconded it. Three voted aye.

For Reminders & Updates: Dog & Cat License Deadline – January 31, 2021 and all residents are asked to shovel all walkways and path to meters for City Personnel. This concluded Finance Office Updates.

Mayor Haeder stated the house on Beck Drive is coming along, no meeting held at year end due to conflicts and no rent increase for the Lee Drive Apartments. This concluded HRC update.

For the Alcester Community Building update – Pat Jurrens stated bi-monthly meetings will begin with Daniels Construction starting January 12, 2021. Daniels Construction is estimating a June 15, 2021 completion date – pending weather delays.

Marcus Ireland made a motion to add Amanda Ericson, Kama Johnson and Nick Day to the EMS Volunteer Roster and remove Corina Lusk from EMS and remove Mark Weyer from the Library Board; Melissa Kay seconded it. Three voted aye.

No Executive Session was needed.

Melissa Kay made a motion to adjourn, Darla Reppe seconded it. Three voted aye. Meeting adjourned at 9:09 pm.

The following are the 2021 Salaries (per hour): Christie, Jeff-\$23.64, Dooley, Parker-\$12.36, German, Paige-\$14.00, Fillingsness, Geoffrey-\$25.75, Halverson, Wanda-\$17.90, Johnson, Lonnie-\$18.89, Jurrens, Patricia-\$24.17, Nygard, Landon-\$1,236.57 Salary, Pearson, Dale-\$21.10, Peeples, Cyndi-\$10.88, Schuller, Austin-\$17.48, Mayor-\$125.00 per month / \$35.00 per meeting, Council-\$75.00 per month / \$25.00 per meeting, Uncertified Police Officer-\$15.19, Certified Police Officer-\$17.25.

CITY OF ALCESTER
Daniel Haeder, Mayor

ATTEST:
Patricia Jurrens, Finance Officer