

Regular Meeting of the Alcester City Council

The Alcester City Council held a regular City Council Meeting on Tuesday November 7th, 2023.

Mayor Driesen called the meeting to order at 6:00 PM with the following Council Members present: Darla Reppe, Kerry Hedden, Kendra Hatle, Julia Sundstrom, and Brian Johnson. Also present were Finance Officer David Hodgson and city attorney Austin Felts. All stood for the Pledge of Allegiance.

Kendra made a motion to approve agenda with removing all of item number 14. Motion was seconded by Julia and all voted aye.

Brian made a motion to approve the minutes of October 17th 2023 council meeting. Seconded by Kerry and all voted aye

For public input Dave Moore spoke of the city office and his daughter choosing to leave city employment. Darla spoke about having boats and campers off the street by a certain date each year. No further public input

For the Community Center Darla made a motion to enter into Executive Session pursuant to SDCL 1-25-2(1) Personnel. Motion was seconded by Kendra and all voted aye. Mayor Driesen declared the council in executive session at 6:16 P.M. The council was declared out of executive session at 6:57 P.M. by Mayor Driesen. A motion was made by Darla to approve increasing Jenna Smit PT cook to \$16.00 per hour effective immediately to be re-evaluated in January. Motion was seconded by Brian and all voted aye. Motion was then made by Julia to approve paying Service First Fire Sprinkler to remove and reinstall the backflow assembly on domestic water inlet that was installed upside down for the amount of \$534.99. Motion was seconded by Darla and all voted aye.

For the Police Department Chief Thompson gave his monthly updates. Discussion about lock changes was had. Still waiting on return of quote for locks so no further action was taken at this time. Kendra then made a motion to enter into Executive Session pursuant to SDCL 1-25-2(1) Personnel. Seconded by Kerry and all voted aye. Mayor Driesen declared the council in executive session at 7:03 P.M. The council was declared out of executive session at 7:16 P.M. Mayor Driesen. Kendra then made a motion to approve hiring Alex Defries and Hunter

Ray as part time police officers at \$25.00 per hour effective immediately. Motion was seconded by Julia and all voted aye.

For the Chamber of Commerce Amanda Ericson and Tina Keiser asked if the city would make a donation to the Fall Craft fair fundraiser for the chamber. Darla made a motion to approve donating 1-year single golf membership and a gift card in the amount of \$50.00 from the clubhouse. Motion was seconded by Kerry and all voted aye. Amanda and Tina then asked that the city approve closing the street for the annual Christmas Tree lighting celebration on Friday December 1st from 4:45 P.M. until 8:00 P.M. Kendra made a motion to approve close 2nd Street from Iowa St to Broad St and from 2nd St North 1 block on Iowa to 3rd St. Motion was seconded by Darla and all voted aye.

For the City Council a motion was made by Darla to accept the resignation of Alderman Cyndi Peeples. Motion was seconded by Brian and all voted aye. Motion was then made by Kendra to remove Cyndi Peeples from all Premier Bank accounts and authorizations. Motion was seconded by Julia and all voted aye. Motion was then made by Darla to add Deputy Finance Officer Kristopher Hedden to all Premier Bank account authorizations. Motion was seconded by Brian and all voted aye. Motion made by Kendra to approve donation request by Rural Office of Community Services transportation services in the amount of \$1,000.00. Motion was seconded by Darla and a roll call vote was taken with 4 voting aye and Kerry abstaining.

For the city website a motion was made by Julia to not renew the subscription for the URL alcestergolfclub.com when it comes due in March 2024. Motion was seconded by Brian and all voted aye. Discussion was held on setting up a city YouTube page to host recorded council meetings and Julia confirmed that our new city website could have a link to all meetings on it. Council asked the Finance Officer to research equipment for recording and report back with options.

For the Waste Water Treatment Plant Mayor Driesen read Resolution 2023-08 authorizing an application for financial assistance, authorizing the execution and submittal of the application, and designating authorized representatives to certify and sign payment requests. A motion was made by Darla to approve resolution as read. Seconded by Kerry and all voted aye. A motion was made by Darla to approve pay application #7 to Industrial Process Technology in the amount of

\$235,256.45 for work completed. Seconded by Brian and all voted aye. Motion made by Brian to approve paying Banner Associates invoice 40923 for \$6,903.13 for professional services for Alcester WWTP through September 23rd 2023. Seconded by Kendra and all voted aye. Motion made by Julia to approve paying Banner Associates invoice 41119 for \$5,635.22 for professional services for Alcester WWTP through October 21st 2023. Seconded by Darla and all voted aye. Motion by Brian to approve paying Banner Associates invoice 41123 for \$2950.00 for professional services for Alcester WWTP through October 21st 2023. Seconded by Darla and all voted aye.

For the Finance Office a motion was made by Darla to approve paying South Dakota Municipal League Worker's Compensation Fund 2024 renewal in the amount of \$14,634.00 by January 1st, 2024. Seconded by Brian and all voted aye. Motion was made by Kerry to approve October warrants. Seconded by Darla and all voted aye.

For Legal update Code Official Geoff Fillingsness has the door hangers to notify residence of violations and will be placing those soon. Motion was made by Kendra to approve the second reading, ORDINANCE 2023-06, AN ORDINANCE AMENDING CHAPTER 10.03 FENCES – 2018 REVISED ALCESTER ZONING REGULATIONS FOR THE CITY OF ALCESTER, SOUTH DAKOTA. Seconded by Brian and all voted aye. Motion made by Kendra to approve second reading of Ordinance 2023-07, AN ORDINANCE OF THE CITY OF ALCESTER, SD AMENDING THE ZONING REGULATIONS FO THE CITY OF ALCESTER BY AMENDING CHAPTER 4. R: RESIDENTIAL DISTRICT SECTION 4.09 LOT AREA, YARD, AND HEIGHT REGULATIONS – 2018 REVISED ALCESTER ZONING REGULATIONS OF THE CITY OF ALCESTER, SOUTH DAKOTA. Seconded by Darla and all voted aye. Motion made to approve first reading of Ordinance 2023-09, AN ORDINANCE OF THE CITY OF ALCESTER, SD AMENDING THE REVISED MUNICIPAL ORDINANCES CITY OF ALCESTER, SOUTH DAKOTA BY AMENDING CHAPTER 7.04 SPEED RESTRICTIONS – 2014 REVISED ALCESTER MUNICIPAL ORDINANCES OF THE CITY OF ALCESTER, SOUTH DAKOTA. Seconded by Kendra and all voted aye. Motion made by Brian to amend the previous resolution to be properly numbered as resolution 2023-08. Seconded by Kerry and all voted aye.

For the street department a motion was made by Kendra to approve listing the old street signs as surplus and offering them for sale to the public and was seconded by Brian. Attorney Austin Felts discussed that the city would need to have the signs appraised by 3 appraisers prior to offering to sell. After further discussion all voted aye.

Motion was then made by Darla to enter into Executive Session pursuant to SDCL 1-25-2(1) Personnel. Seconded by Julia and all voted aye. Mayor Driesen declared the council in executive session at 8:13 P.M. The council was declared out of executive session by Mayor Driesen at 8:39 P.M.

The next regular meeting of the City Council will be on Tuesday November 21st at 6:00 P.M. A public hearing will be held regarding Phase I Sanitary Sewer Collection System improvements in the City of Alcester to be held Tuesday November 21st at 6:15 P.M. A public hearing for Variance Request to be held on Tuesday November 21st at 6:15 P.M.

Motion was made to adjourn the City Council by Kendra. Seconded by Darla all voted aye and the Council was adjourned at 8:42 P.M.

October Warrants: City of Alcester \$435.65, Darla Reppe \$50.00, B&B Golf Cars \$400.00, AET \$1,822.75, Frieberg Law \$1,185.00, National Pens \$616.97, Premier Bank HSA Contribution \$250.00, Barry Deem \$25.00, Banner Engineering \$43926.14, Sysco \$4,167.84, SDRS \$4,205.25, Peyton Meyer reimbursement \$14.38, Brett Doering \$150.00, IPT \$471, 048.7, Erickson Electric \$446.25, 5 Star Communications \$50.00, C&R Supply \$268.28, Critters Pizza \$274.00, Waterman Backhoe \$5,274.50, Appera \$2,437.51, Muller Auto \$58.91, SE Electric \$347.23, Lukas Driesen Tree Service \$1,385.00, Mid-American \$3,024.74, Vision Construction \$24,000.00, Dustex \$163.76, AH Schools \$1,729.59, AMG Occupational Medicine \$204.08, Truesdell Oil CO \$624.58, Culligan Water \$187.78, Roto Rooter \$1,305.00, Ecolab \$83.42, Justice Fire & Safety \$446.04, Sysco \$3,025.58, SiteOne Landscape \$612.50, Landon Nygaard reimbursement \$271.76, BlueStone Landscape \$625.00, Ingram Library Service \$601.23, Verizon Wireless \$80.02, Muller Auto \$402.14, SD Dept of Revenue \$11,504.80, Sweeney Controls \$3,662.29, Wellmark BCBS \$3,219.82, Yankton Fire & Safety \$314.50, Premier Insurance \$685.00, Kaycie Thompson water refund \$14.62, Bomgaar's \$906.45, Premier Bank 2018 equipment bond \$12,791.58 & Golf Course Bond

\$7,486.53, Agency Two Twelve \$350.93, Sensaphone \$83.40, SLRW \$8,135.00, Alliance Communications \$16.00, TCM Bank cards \$1,234.58, USPS \$5.86, O'Connor Company \$300.74, SunLife Financial \$81.11, MARC \$779.20, Wheelco \$52.64, One Office Solution \$156.72, Olson's Ace hardware \$82.89, Dakota Lock & Key \$142.50, Legacy Carpet Service \$925.00, Sam's Club Visa \$232.37, Loren-Fischer \$320.68, Alcester Quickstop \$317.24, Total Stop \$508.22, Iowa Information Grp \$60.00, LP Gill \$1,973.85, Pete's Produce \$223.81, Chestermans \$735.40, Department Salaries: Finance Office \$5,746.16; Police \$8,379.25; Street \$6,013.13; Water \$6,360.96; Sewer \$4,000.25; Library \$1,474.72; Solid Waste \$1,028.13; Cemetery \$855.41; Park \$199.81; Golf \$24,844.87; Mayor \$390.00; Council \$2,665.00

City of Alcester

Lukas Driesen, Mayor

ATTEST:

David Hodgson, Finance Officer