

REGULAR MEETING OF THE ALCESTER CITY COUNCIL

The Alcester City Council held their regular City Council Meeting on Tuesday, September 7, 2021. Mayor Dan Haeder called the meeting to order at 6:04 pm with the following Council members present: Darla Reppe, Curtis Keiser, Cyndi Peeples, and David Larsen. Also present during the meeting were Patricia Jurrens, Wanda Halverson, Chief Schuller, Dale Pearson, Sam Nelson, Gordon Richard, Aaron Larsen, Cozy Hemen, and Joe Constance. All stood for the Pledge of Allegiance. Linda Talbott joined via phone for 2022 Budget Discussion.

Dave Larsen made motion to approve agenda; Cyndi Peeples seconded it. Four voted aye.

Darla Reppe made a motion to approve the minutes of the August 2 and August 16 meetings; Curtis Keiser seconded it. Four voted aye.

Dale Pearson, Water/Wastewater Superintendent, addressed the Council with details of the plumbing in the Water Shed and possible suggestions for improvement as well as an update on the Wastewater Kickoff Meeting.

For Public Input – Aaron Larsen addressed the Council with concerns regarding Golf Course Facebook page. This concluded Public Input.

At 6:18 pm Mayor Haeder opened the Public Hearing for Zoning Medical Cannabis.

Cyndi Peeples made a motion to convene jointly as Planning Commission and City Council; Dave Larsen seconded it. Roll Call Vote - Four voted aye.

As Planning Commission, Dave Larsen made a motion to recommend approval of **Ordinance No 2021-17, An Ordinance Entitled, an Ordinance to Amend Chapter 1 General Provisions, Chapter 6 Central Business District, Chapter 7 Highway Commercial District, Chapter 10 Additional Use Regulations, and Chapter 19 Definitions of the 2018 Revised Alcester Zoning Regulations and the Repeal of all Resolutions and Ordinances in Conflict therewith;** Cyndi Peeples seconded it.

Open Public Hearing: Comments in Favor of the Ordinance: Dave Larsen stated guidelines are straightforward. Comments not in Favor of the Ordinance: Cozy Hemen asked why it is necessary, which Sam Nelson offered information. No additional comments. Closed Public Hearing.

Planning & Zoning Discussion: no additional comments from the panel.

Vote of the Ordinance Recommendation: Roll Call Vote - Four voted aye.

As City Council, Cyndi Peeples made a motion to approve **Ordinance No 2021-17, An Ordinance Entitled, an Ordinance to Amend Chapter 1 General Provisions, Chapter 6 Central Business District, Chapter 7 Highway Commercial District, Chapter 10 Additional Use Regulations, and Chapter 19 Definitions of the 2018 Revised Alcester Zoning Regulations and the Repeal of all Resolutions and Ordinances in Conflict therewith;** Darla Reppe seconded it. Roll Call Vote - Four voted aye.

As City Council, Cyndi Peeples made a motion to approve the First Reading of **Ordinance No 2021-16, An Ordinance Amending City of Alcester Revised Municipal Ordinances Title 4 Licenses by Adding Chapter 4.04 Which Enacts Licensing Provisions for Cannabis Establishments, and for the Repeal of All Resolutions and Ordinances in Conflict therewith;** Dave Larsen seconded it. Roll Call Vote - Four voted aye.

Date of 2nd Reading by City Council: September 20, 2021.

At 6:43 pm, Dave Larsen made a motion to adjourn as Planning Commission and resume acting solely as City Council for regular business; Darla Reppe seconded it. Four voted aye.

For Legal Updates – Sam Nelson presented an update on the nuisance property at 307 Iowa Street. Per the Roll-Off Discussion – Mr Nelson has determined after reviewing license and speaking with Loren Fischer Disposal, it does not go against our agreement with Loren Fischer Disposal to use other sources for Roll Off containers. A line will be added to Building Permits if Roll Off's will be needed for construction projects. Darla Reppe made a motion to approve the Second Reading of **Ordinance No 2021-11, An Ordinance Amending the Revised Municipal Ordinances of the City of Alcester, South Dakota, Title 7-Traffic Code, Chapter 7.09 Golf Carts, Section 7.0902;** Cyndi Peeples seconded it. Four voted aye. Cyndi Peeples made a motion to approve the Second Reading of

Ordinance No 2021-15, An Ordinance Amending the 2018 Revised Alcester Zoning Regulations, Chapter 15, Zoning Board of Adjustments; Section 15.04 Variances; Darla Reppe seconded it. Four voted aye. This concluded Legal Updates.

For the Police Department – Chief Schuller provided an update on the Full Time Officer vacancy and reviewed the stats for the month. Curtis Keiser made a motion to hire John Krebs, Part Time Officer, at \$17.25 per hour effective immediately to use as needed; Dave Larsen seconded it. Four voted aye. Chief Schuller provided a quote for an APX 8500 Radio. Cyndi Peeples made a motion to approve the purchase of the APX 8500 Radio, \$7,721.50, General Fund; Curtis Keiser seconded it. Four voted aye. This concluded Police Updates.

Office Building Door discussion included reviewing a quote from ADG. Tabled until September 20, 2021 for more information.

For Finance Office Updates – Dave Larsen made a motion to approve the August warrants; Cyndi Peeples seconded it. Four voted aye. Salaries: Finance Office-\$4,018.40, Police-\$6,048.90, Street-\$3,229.36, Water-\$3,036.99, Sewer-\$3,465.48, Library-\$1,262.53, Snow-\$0, Audi-\$397.99, Solid Waste-\$556.44, Cemetery-\$677.21, Park-\$632.28, Golf-\$9,078.67, Pool-\$6,560.51, Mayor-\$0, Council-\$399.13, Alcester Fire Dept-allowance, \$1,400.00.00, Alcester Quickstop-Fuel, \$41.37, Alkota-Repairs, \$781.53, Alliance Communications-Utility, \$536.00, American Engineering-Lab Fees, \$1,668.65, B&B Golf Carts-Repairs, \$368.00, Bankcard Merchant-Fees, \$132.83, Banner Engineering-Professional Fees, \$20,000, Bayleigh Peterson-Cert Reimbursement, \$75.00, Beelner Service-Repairs, \$449.90, Bomgaars-supplies & repairs, \$283.88, Boyer Service-Professional Fees, \$2,500.00, Cenex Credit Card-Fuel, \$442.38, Chesterman’s-Supplies, \$381.20, City of Alcester-Beer Markup & Deposit Refund, \$399.48, CO-OP Architecture-Services, \$2,400.00, CSLP-Summer Reading, \$24.00, Dakota Beverage-Supplies, \$2,961.55, Dan’s Drain & Duct-Repairs, \$593.98, David Larsen-Veh Maint, \$10.63, Davis Equipment-Repairs, \$93.29, Dee Cole-Contract Labor, \$102.00, Dept of Revenue-Sales Tax, \$1,621.64, Frieberg, Nelson & Ask-Legal Fees, \$310.00, Geotek Engineering-Professional Fees, \$1,622.50, Hawkins-Chemicals, \$5,480.62, Ingram Library Services-Books, \$512.84, IRS-payroll taxes, \$8,756.19, Jaxon Doering-Mowing, \$230.00, John Conklin-Beer, \$3,854.75, Johnson Brothers-Liquor, \$495.30, Kelly Johnson-Cert Reimbursement, \$75.00, Keloland Employment-Publication, \$299.00, LP Gill-Landfill Rental, \$1,905.77, Laura Walleen-Supplies, \$124.93, Loren Fischer Disposal-Garbage, \$170.00, Maddy Haak-Cert Reimbursement, \$145.00, Mateo Kleinhans-Cert Reimbursement, \$92.50, Maxwell Food Equipment-Equipment, \$20,000, MC&R Pools-Supplies, \$27.26, Michael Kast-Cert Reimbursement, \$92.50, Mid-American Energy-Utilities, \$2,459.99, Mid-American Research Company-Supplies, \$838.34, Muller Auto Parts-Supplies, \$144.99, Olson’s Ace Hardware-Supplies & Repair, \$147.36, Paige German-Supplies, \$242.82, Patricia Jurrens-Supplies, \$188.12, Pedersen Machine-Veh Maint, \$7.21, Pepsi-Supplies, \$252.25, Pete’s Produce-Repairs & Supplies, \$45.76, Peyton Meyer-Cert Reimbursement, \$145.00, Pomp’s Tires-Tires, \$440.40, Premier Bank-HSA Insurance, \$400.00, Rent-All-Rental, \$595.00, Roger Sperle-Contract Labor, \$75.00, Sam’s Club-Supplies, \$520.92, Sara Schroder-Cert Reimbursement, \$132.50, SiteOne Landscaping-Chemicals, \$146.18, SD Retirement-Retirement, \$3,175.48, South Lincoln Rural Water-Water Purchase, \$8,942.80, Southeastern Electric-Electric, \$1,418.22, Star Publishing-Publications, \$148.27, Sun Life Financial-Life Insurance, \$76.84, Sunnyside Storage-Rental, \$160.00, Sysco Lincoln-Food Supplies, \$15,730.68, Total Stop Food Store-Supplies, \$614.04, Truesdell Oil-Fuel, \$2,136.80, Union County Extension-Booth Rent, \$25.00, Verizon-Utility, \$80.02, Visa-Supplies, Postage, Fuel, \$3,498.62, Vision Construction-Community Center, \$335,741.40, Wellmark-Health Insurance, \$2,589.97 and Zimco-supplies, \$130.00.

Linda Talbott joined the meeting via phone.

2022 Budget Presentation: Pat Jurrens presented the 2022 Budget. Darla Reppe made a motion to approve the First Reading of City of Alcester 2022 Appropriation Ordinance; Cyndi Peeples seconded it. Roll Call Vote – Five voted aye.

Dave Larsen made a motion to approve the Special Maintenance Fee, **Resolution No 2021-19, A Resolution of the City of Alcester to Levy an Annual Special Maintenance Fee in 2022 for the Maintenance of Street Surfaces within the City Pursuant to SDCL 9-43-138**; Darla Reppe seconded it. Roll Call vote – Five voted aye.

**SPECIAL MAINTENANCE FEE
RESOLUTION NO. 2021-19**

**A RESOLUTION OF THE CITY OF ALCESTER TO LEVY AN ANNUAL SPECIAL
MAINTENANCE FEE IN 2022 FOR THE MAINTENANCE OF STREET SURFACES WITHIN
THE CITY PURSUANT TO SDCL 9-43-138**

WHEREAS, SDCL 9-43-138 provides for the assessment of a special maintenance fee for the maintenance or repair of public improvements, including street surfaces, of lots fronting and abutting any improvement within the municipality that is maintained by the municipality; and

WHEREAS, the City of Alcester maintains and repairs street surfaces on the public streets within city limits; and

WHEREAS, the budget committee of the city council and the city council as a whole have discussed the maintenance fee required to fund annual maintenance activities in fiscal year 2022 on public streets; and

WHEREAS, the city council finds it necessary to levy a special maintenance fee for the maintenance and repair of streets within the City of Alcester;

NOW, THEREFORE, BE IT RESOLVED by the Alcester City Council that, pursuant to SDCL 9-43-138, the city shall levy a special maintenance fee for the maintenance and repair of streets upon all taxable lots fronting and abutting any streets within the city as follows:

1. All lots to be assessed shall be assessed at the rate of \$1.00 per front foot.
2. In the case of corner lots, only the front footage abutting the street to which the front door of the property faces shall be assessed. In the event there is no structure on the corner lot, the longer street frontage of the lot shall be assessed.
3. All lots exempt from tax, pursuant to SDCL Chapter 10-6A and Section 10-6-110, which owners have applied for and obtained a property tax exemption from the Union County Director of Equalization are not subject to the special maintenance fee.
4. A detailed list of the legal descriptions, amount of front footage, and the amount of assessment shall be provided to the Union County Treasurer by the Alcester finance officer, to add the special maintenance fee to the general assessment against the property and to certify the fee assessed together with the regular assessment to the Union County Auditor to be collected in the same manner as municipal taxes are collected for general purposes.

BE IT FURTHER RESOLVED that all revenue received from the special maintenance fee shall be placed in a special revenue fund entitled “Street Maintenance Fund” for the maintenance and repair of public streets.

Dated this 7th day of September, 2021.

CITY OF ALCESTER
/s/ Daniel Haeder, Mayor

ATTEST:

/s/ Patricia Jurrens, Finance Officer

Date of Adoption September 7, 2021 - Date of Publication September 16, 2021 - Effective Date January 1, 2022

Darla Reppe made a motion to approve the **Wastewater Surcharge, Resolution No 2021-20, A Resolution of the City of Alcester to adjust the Current Rates Charged for Wastewater Discharge into the City's Sewer System**; Cyndi Peeples seconded it. Roll Call vote – Five voted aye.

RESOLUTION NO. 2021-20

A RESOLUTION OF THE CITY OF ALCESTER TO ADJUST THE CURRENT RATES CHARGED FOR WASTEWATER DISCHARGE INTO THE CITY'S SEWER SYSTEM

WHEREAS, the City of Alcester owns and operates a sanitary sewer system pursuant to SDCL Chapter 9-48; and

WHEREAS, the Alcester City Council may, by resolution and pursuant to Ordinance 8.0103 of the Revised Municipal Ordinances, City of Alcester (2014), set rates for the use of utilities; and

WHEREAS, Resolution 2021-08 created a separate fund for the retirement of revenue bonds issued to finance sewer improvements and also provided for the creation of a segregated special charge or surcharge for the payment of the revenue bond; and

WHEREAS, it is necessary to adjust the monthly residential rate charged for sewer use by adding the surcharge described in Resolution 2021-08 to finance repayment of the revenue bonds used to fund upgrades, repairs and improvements to the City's wastewater plant and system;

NOW, THEREFORE, BE IT RESOLVED by the Alcester City Council in and for the City of Alcester, Union County, South Dakota as follows:

- 1) There is hereby created a separate surcharge rate for repayment of revenue bonds issued to finance upgrades, repairs and improvements to the City's wastewater plant and system.
- 2) There is hereby created a separate fund which shall be used to segregate the surcharge funds from other water-related charges and fees collected by the City.
- 3) The surcharge rate shall be set at \$10.00 per month.
- 4) The effective date of the above rate adjustment shall be January 1, 2022.

Adopted this 7th day of September, 2021.

CITY OF ALCESTER:

/s/ Daniel Haeder, Mayor

ATTEST:

/s/ Patricia R Jurrens, Finance Officer

First Reading & Adoption September 7, 2021-Publication September 16, 2021- Effective Date January 1, 2022

Cyndi Peeples made a motion to approve the **Water Surcharge, Resolution No 2021-21, A Resolution of the City of Alcester to adjust the Current Rates Charged for Usage of the City's Water System**, Curtis Keiser seconded it. Roll Call vote – Five voted aye.

RESOLUTION NO. 2021-21

A RESOLUTION OF THE CITY OF ALCESTER TO ADJUST THE CURRENT RATES CHARGED FOR USAGE OF THE CITY'S WATER SYSTEM

WHEREAS, the City of Alcester owns and operates a Municipal water system pursuant to SDCL Chapter 9-47; and

WHEREAS, the Alcester City Council may, by resolution and pursuant to Ordinance 8.0103 of the Revised Municipal Ordinances, City of Alcester (2014), set rates for the use of utilities; and

WHEREAS, the Alcester City Council has deemed it necessary and in the public interest to upgrade the city's water system with radio-readable water meters on all hookups; and

WHEREAS, the cost of the upgrade to the system is approximately \$160,000.00; and

WHEREAS, it is necessary to adjust the monthly residential rate charged for sewer use by adding a \$5.00 surcharge for 2022, 2023, and 2024 to cover the costs of the upgrade,

NOW, THEREFORE, BE IT RESOLVED by the Alcester City Council in and for the City of Alcester, Union County, South Dakota as follows:

- 1) There is hereby created a separate surcharge rate for payment or repayment of the costs of

upgrading hookups to the city's water system with radio-readable meters.

- 2) There is hereby created a separate fund which shall be used to segregate the surcharge funds from other water-related charges and fees collected by the City.
- 3) The surcharge rate shall be set at \$5.00 per month.
- 4) The effective date of the above rate adjustment shall be January 1, 2022.

Adopted this 7th day of September, 2021.

CITY OF ALCESTER:
/s/ Daniel Haeder, Mayor

ATTEST:

/s/ Patricia R Jurrens, Finance Officer

First Reading & Adoption September 7, 2021- Publication September 16, 2021- Effective Date January 1, 2022

For Reminders & Updates – AHHS Homecoming, Friday, September 17, 2021; Fall Clean Up-Dumpsters on Site September 20 - October 3, 2021; City delivers Meals on Wheels, September 27-October 1, 2021. This concluded Finance Office Updates.

Dave Larsen made a motion to add Milt Weiland, Volunteer at Golf Course; to the Volunteer Roster for Worker's Compensation; Darla Reppe seconded it. Five voted aye.

At 8:44 pm, Darla Reppe made a motion to enter into Executive Session pursuant to SDCL 1-25-2-(1) Personnel & (3) Legal Counsel; Cyndi Peeples seconded it. Five voted aye. Mayor Haeder called the Council out of Executive Session at 9:42 pm.

Linda Talbott left the meeting at 9:42 pm.

Cyndi Peeples made a motion to allow hiring staff within Budget Parameters for Community Center, October 18, 2021 Start Date; Darla Reppe seconded it. Four voted aye.

Dave Larsen made a motion to adjourn, Curtis Keiser seconded it. Four voted aye. Meeting adjourned at 9:45 pm.

CITY OF ALCESTER
Daniel Haeder, Mayor

ATTEST:

Patricia Jurrens, Finance Officer