

REGULAR MEETING OF THE ALCESTER CITY COUNCIL

The Alcester City Council held their regular City Council Meeting on Monday, February 1, 2021. Mayor Dan Haeder called the meeting to order at 6:00 pm with the following Council members present: Dave Larsen, Linda Talbott, Darla Reppe, Melissa Kay and Marcus Ireland via telephone. Also present during the meeting were Patricia Jurrens, Wanda Halverson, Jeff Christie, Austin Schuller, Cyndi Peeples, Gordon Richard, and Vickie Larsen. All stood for the Pledge of Allegiance.

Melissa Kay made motion to approve agenda; Darla Reppe seconded it. Roll Call vote; five voted aye.

Dave Larsen made a motion to approve the minutes of the January 4 and January 18, 2021 meetings; Linda Talbott seconded it. During discussion Marcus Ireland asked about updating the January 4, 2021 minutes to include the word "alleged" in the Public Input section. Dave Larsen amended his motion to include the word "alleged"; Linda Talbott seconded it. Roll Call vote; five voted aye. Dave Larsen made a motion to approve the minutes of January 4 as amended and the January 18, 2021 meetings; Linda Talbott seconded it. Roll Call vote; five voted aye.

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The amended January 4, 2021 meeting minutes will now read:

"For Public Input – Vickie Larsen addressed the Council with concerns regarding a cemetery grave, excessive speed of a snow plow, a building permit not in compliance, an issue for Alcester EMS, and alleged Executive Session Council violations. Mayor Haeder shared a Thank You card from Dave Larsen. This concluded Public Input."

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For Public Input – Vickie Larsen addressed the Council with concerns regarding the city website, a building permit not complete, and Ward II citizens not having full representation with Marcus Ireland out of town. Marcus Ireland agreed to publish his contact number. Darla Reppe shared comments & talked about a photo received regarding new construction; comments of the City needing to look at Planning & Zoning Codes. More specific information is needed before the Council can act. Mayor Haeder shared an email with the Alderman regarding SDML Virtual Legislative Briefing. This concluded Public Input.

For Street Updates – Melissa Kay made a motion to approve advertising 2021 Chip Sealing and to set March 1, 2021 at 6:15 pm as the Bid Opening; Dave Larsen seconded it. Roll Call vote; five voted aye. Melissa Kay made a motion to hire Cash Hemmingson for Snow, Shop & Street Maintenance at a rate of \$11.00 per hour, Darla Reppe seconded it. During discussion Wanda Halverson asked for an effective date. Melissa Kay amended the motion to add an effective date of February 1, 2021; Darla Reppe seconded it. Roll Call vote; five voted aye. Melissa Kay made a motion to hire Cash Hemmingson at \$11.00 per hour, effective date of February 1, 2021 for street maintenance, as amended; Darla Reppe seconded it. Roll Call vote; five voted aye. Dave Larsen made a motion to approve the purchase of a new shop computer, Applied Software, \$1,216, General Fund; Marcus Ireland seconded it. Roll Call vote; five voted aye. This concluded Street Updates.

Cemetery Updates – None.

For Water/Wastewater Updates – the dry submersible pumps are installed and operational. The sewer rate increase is in effect and funds are set aside for the plant upgrade. This concluded the Water/Wastewater Updates.

For Police Updates – Chief Christie provided stats. Dave Larsen made a motion to approve Chief Christie to attend the Police Chief's Conference, Deadwood in April, spending up to three hotel nights; Linda Talbott seconded it. Roll Call vote; five voted aye. Melissa Kay made a motion to approve the purchase of a new vest, \$1389.45, General Fund; Darla Reppe seconded it. Roll Call vote; five voted aye. This concluded Police Department updates.

For Golf Course Updates, Dave Larsen stated the course is white with no activity. Dave Larsen made a motion to approve the trade in of one Yamaha Golf Cart for the purchase of one EzGo Golf Cart spending up to \$2,000; Linda Talbott seconded it. Roll Call vote; five voted aye. This concluded Golf Course Updates.

For Library Updates – Dave Larsen stated the Library Board met, Paige German is working on Summer Reading Program and February Promotion of “Blind Date with a Book”. This concluded Library Updates.

Regarding the Mask Policy – Mayor Haeder opened the topic with details from the Mitchell City Administrator conversation. The Public Safety Committee met, created a compromise of the Ordinance and Recommendation presented at the January meeting. Melissa Kay made a motion to approve *Resolution 2021-03, A Resolution of the City of Alcester, SD, Addressing and Responding to COVID-19*; Darla Reppe seconded it. Roll Call vote; four voted aye, Dave Larsen voted no.

RESOLUTION NO. 2021-03

A RESOLUTION OF THE CITY OF ALCESTER, SD,
ADDRESSING AND RESPONDING TO COVID-19

Whereas the World Health Organization and Centers for Disease Control and Prevention have declared COVID-19 a pandemic and public health emergency; and

Whereas the President of the United States declared that the COVID-19 outbreak constitutes a national emergency; and

Whereas South Dakota Governor Kristi Noem renewed her declaration of a state of emergency in the State of South Dakota on December 18, 2020; and

Whereas this emergency poses a danger to the public health and safety in all of South Dakota and impacts the daily lives of Alcester’s citizens, nearby health care systems, businesses, and the function of both our state and local governments; and

Whereas South Dakota Governor Kristi Noem called for the involvement of every state agency to help mitigate the impact of COVID-19 in South Dakota; and

Whereas the CDC calls on Americans to wear masks to prevent the spread of COVID-19; and

Whereas a growing body of evidence finds that cloth face coverings provide source control, thus preventing the person wearing the mask from spreading COVID-19 to others; and

Whereas South Dakota has had a total of 92,967 confirmed cases of COVID-19 with a total of 1,585 deaths caused by COVID-19 (checked on January 10, 2021); and

Whereas Union County has had a total of 1,721 confirmed cases of COVID-19 with a total of 30 deaths caused by COVID-19, and is considered having a substantial risk of community spread (checked on January 10, 2021); and

Whereas City Facilities are open to all citizens of Alcester, SD, and thus creates a potential hub of activity and a COVID-19 exposure point; and

Whereas SDCL 9-29-1 and 9-32-1 grant municipalities the power to do what may be necessary or expedient for promoting health or the suppression of disease and promoting the health, safety, morals, and general welfare of the community.

PURSUANT TO THE AUTHORITY GRANTED TO MUNICIPAL GOVERNMENT UNDER SDCL 9-29-1 AND SDCL 9-32-1; BE IT RESOLVED BY THE CITY OF ALCESTER, SD:

I. DEFINITIONS

- A. *City Facility*, as used herein, shall mean any enclosed building owned or operated by, or under the control of, the City of Alcester and open to the public to enter.
- B. *Face-Covering*, as used herein, shall mean a paper or disposable face mask, a cloth mask, a scarf, a bandanna, or a neck gaiter that covers the nose and mouth completely.
- C. *Pod*, as used herein, shall mean a department of city government where only that department’s employees are present.

II. FACE-COVERINGS REQUIRED IN CITY FACILITIES

- A. Within the City of Alcester, all persons must wear a face-covering in City Facilities.
- B. The face-covering must continuously cover the nose and mouth.
- C. The Requirement of wearing a face-covering in the above paragraphs shall not apply to:
 - 1. an individual actively and immediately consuming food or beverages;
 - 2. city employees working in their designated pod;

3. public safety workers actively engaged in a public safety role, limited to law enforcement personnel, firefighters, or emergency medical personnel, in situations where wearing a face covering would seriously interfere in the performance of the individual's public safety responsibilities; or
 4. the Alcester Bar.
- III. RECOMMENDED ACTIONS FOR CITIZENS AND BUSINESSES TO RESPOND TO COVID-19
- A. The City of Alcester recommends that all people wear a mask and maintain six feet of distance between other persons.
 - B. Businesses are responsible for setting guidelines for respective businesses.
 - C. People who are ill should stay home.
 - D. People should wash their hands often, use hand sanitizer, and avoid touching their faces.
 - E. People should get vaccinated for COVID-19 as soon as they are able.
- IV. EFFECTIVE
- A. This resolution shall remain effective until June 30, 2021, unless sooner terminated or extended.
- V. IMMEDIATE EFFECT
- A. This resolution is hereby declared necessary for the immediate preservation of the public health, safety, and welfare of the city. It shall become effective immediately upon its passage and publication pursuant to SDCL 9-19-13.
- VI. ENFORCEMENT, PROCEDURE, AND PENALTY
- A. City Facilities shall post signage on their doors informing citizens that the City requires face-coverings within the City Facility.
 - B. Violators of this resolution will first be asked to wear a mask on the premises. If they refuse to wear a mask after being asked, they will be asked to vacate the premises. Failure to vacate will result in trespass.
 - C. Citizens wishing to attend City Council meetings may contact the City and inform them of their choice not to wear a mask. The City will accommodate the citizen with a method of participating in the City Council meeting remotely.

Adopted this 1 day of February, 2021.

CITY OF ALCESTER

/s/ Daniel Haeder, Mayor of Alcester

ATTEST:

/s/ Patricia Jurrens, Finance Officer of Alcester

First Reading: February 1, 2021, Date Published: February 11, 2021, Effective Date: February 11, 2021

Melissa Kay and Marcus Ireland prepared paperwork for Employee Performance Reviews and draft language for Longevity Bonuses and Performance Based Bonuses. The Aldermen will review and discuss at February 15, 2021 Council Meeting. This concluded the Employee Bonus Discussion.

For the Finance Office – Pat Jurrens presented the following: February 1, 2021 marked Wanda Halverson's 23rd year with the City, the Finance Office sent out W-2's for 2020, Dog/Cat Registration Letters, 2020 Year in Review, and encouraged all City Aldermen & Mayor to tour the newly remodeled city shop office.

Dave Larsen made a motion to approve the following warrants: Melissa Kay seconded it. Roll Call vote; five voted aye. Salaries: Finance Office-\$34,001.66, Police-\$7,370.25, Street-\$4,696.58, Water-\$3,020.35, Sewer-\$3,177.39, Library-\$1,066.10, Snow-\$1,226.58, Audi-\$187.13, Solid Waste-\$41.80, Cemetery-\$23.43, Golf-\$2,455.14, Alcester EMS-Utilities, Alcester Fire Dept-allowance, \$1,400.00.00, Alcester Hudson School-Subscription, \$550.00, Alcester Quickstop-Fuel, \$36.36, Alliance Communications-Utility, \$293.00, American Engineering-Lab Fees, \$4,340.80, Applied Software, Computer & Repairs, \$2,176.45, AutoPros Tire & Service-Tires, \$648.96, Billion Auto-Equipment Purchase, \$15,000, Bomgaars-supplies & repairs, \$573.41, Butler Machinery-Repairs, \$13.60, Carpet Central-Repairs, \$718.96, Cenex Credit Card-Fuel, \$450.86, City of Alcester-Reimbursed Health Insurance Premiums, \$239.17, City of Alcester-Deposit Refund, \$74.71, CO-OP Architecture-Professional Fees, \$2,400.00, Dayton Stencil-Supplies, \$375.25, DENR-State Fees, \$850.00, Dust-Tex-Supplies, \$76.49, Electronic Pump-Equipment Purchase, \$31,857.00, Equipment

Blades-Supplies, \$1,621.83, Frieberg, Nelson & Ask-Legal, \$1,337.50, Geotek Engineering-Professional Fees, \$1,948.00, Ingram Library Services-Books, \$310.34, IRS-payroll taxes, \$6,209.74, Jack's Uniforms-Uniforms, \$946.10, LP Gill-Landfill Rental, \$2,008.63, Loffler-Supplies, \$201.43, Loren Fischer Disposal-Garbage, \$40.00, Mid-American Energy-Utilities, \$2,400.92, Mid-American Research Company-Supplies, \$8,840.29, Motorola Solutions-Equipment Purchase, \$8,479.05, Olson's Ace Hardware-Supplies, \$423.48, Pedersen Machine-Vehicle Maintenance, \$80.59, Pete's Produce-Supplies, \$322.62, Premier Insurance-City Insurance, \$143.00, Randy Schoellerman-Contract Labor, \$80.00, Sanford Health-Insurance, \$3,186.25, SD Governmental FO-Dues, \$70.00, SD Governmental HR-Dues, \$25.00, SDML-Dues, \$1,044.49, SD Street-Dues, \$35.00, SD Police Chief's Assn-Dues, \$96.13, SD Unemployment-Insurance, \$79.62, SDML Work Comp-\$10,331.00, SECOG-Dues, \$1,440.00, SD Retirement-Retirement, \$3,373.42, South Lincoln Rural Water-Water Purchase, \$7,725.90, Southeastern Electric-utilities & repairs, \$446.70, Star Publishing-Publications, \$519.14, Sunlife Financial-Insurance, \$80.26, Total Stop Food Store-Supplies, \$185.28, Verizon-Utility, \$80.02, Visions Construction-Construction Costs, \$159,410.00, and Water Refund-Deposit Refund, \$25.29.

Melissa Kay made a motion to approve Quam, Berglin & Post to conduct the 2020 Financial Audit, \$8,500, (GF-\$4,250, Water Fund-\$2,125, Sewer Fund-\$2,125); Linda Talbott seconded it. Roll Call vote; five voted aye.

The Board of Equalization Meeting will be March 15, 2021 at 6:00 pm, 500 Dakota Street, Alcester. Appeal deadline is March 11, 2011, 5:00 pm at 500 Dakota Street. Dave Larsen made a motion to set Monday, March 15, 2021 at 6:00 pm as the Board of Equalization Meeting; Melissa Kay seconded it. Roll Call vote; five voted aye.

The SDML will host Virtual District Meetings. The City of Alcester is District III; our meeting is March 18, 2021 at 5:30 pm.

For Reminders & Updates: Petition Deadline – February 26, 2021 at 5 pm, Election Day is April 13, 2021. This concluded Finance Office Updates.

For the Alcester Community Building update – Dave Larsen provided comments from the last bi-monthly meeting with Visions Construction.

No changes needed to Work Comp list.

At 7:51 pm, Melissa Kay made a motion to enter into Executive Session pursuant to SDCL 1-25-2-1 – Personnel; Linda Talbott seconded it. Roll Call vote; five voted aye. Mayor Haeder called the Council out of Executive Session at 8:37 pm.

Melissa Kay made a motion to adjourn, Darla Reppe seconded it. Roll Call vote; five voted aye. Meeting adjourned at 8:38 pm.

The following are the 2021 Salaries (per hour): Hemmingson, Cash-\$11.00

CITY OF ALCESTER
Daniel Haeder, Mayor

ATTEST:
Patricia Jurrens, Finance Officer