

REGULAR MEETING OF THE ALCESTER CITY COUNCIL

The Alcester City Council held their regular City Council Meeting on Monday, March 1, 2021. Mayor Dan Haeder called the meeting to order at 6:02 pm with the following Council members present: Dave Larsen, Linda Talbott, Darla Reppe, Melissa Kay and Marcus Ireland via telephone. Also present during the meeting were Patricia Jurrens, Wanda Halverson, Cosette Hemen, Cyndi Peeples, Gordon Richard, Vickie Larsen and Sam Nelson via telephone for legal counsel. All stood for the Pledge of Allegiance.

Dave Larsen made motion to approve agenda; Melissa Kay seconded it. Roll Call vote; five voted aye.

Melissa Kay made a motion to approve the minutes of the February 1 and February 15, 2021 meetings with the name change on February 15, 2021 from Dale Larsen to Dave Larsen; Linda Talbott seconded it. Roll Call vote; five voted aye.

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The amended February 15, 2021 meeting minutes will now read:

"Dave Larsen made a motion to approve the Tax Abatement of \$135.06, Parcel 01.11.03.1015, Assessment Freeze for Elderly/Disabled but missed the deadline; Melissa Kay seconded it. Roll Call vote, five voted aye."

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For Public Input – Vickie Larsen addressed the Council with concerns regarding the City Shop Sunshine records request and access to the city website. Marcus Ireland shared concerns about wreaths in the City Park. Mayor Haeder addressed the Council and Ms Larsen with a response letter. Mayor Haeder relayed a citizen's comments concerning the city water having a bad taste and smell; the condition of Union Street during the snow melt; water shut-off notice and procedure. Darla Reppe shared comments received implementing a Shouse Ordinance. This concluded Public Input.

For Paint South Dakota 2021 – Mayor Haeder circulated the information and stated the application deadline is April 16, 2021. Topic will be revisited on the March 15, 2021 agenda.

At 6:21 pm the 2021 Chip Seal Bids were opened. The bids were as follows: TopKote-\$1.90 per sq yard and Road Guy-\$1.65 per sq yard. The Council reviewed the bid documents. Darla Reppe made a motion to accept the bids and award the bid to The Road Guy at \$1.65 per sq yard; Melissa Kay seconded it. Roll Call vote; five voted aye.

Dave Larsen stated March 5, 2021 is Employee Appreciation Day and he wanted to show appreciation to city employees with Chamber Cash. Dave Larsen made a motion to give each Employee - \$10 in Chamber Cash; Darla Reppe seconded it. Roll Call vote; five voted aye.

For Department updates – Pat Jurrens provided the following – for Street–Wheel Loader is in for repair; for Water–fighting a frozen waterline in the alley by Post Office. Darla Reppe shared citizen comments on the Cemetery which she will forward onto Finance Officer. Mayor Haeder presented the Police Updates and complimented them. Dave Larsen presented the reels have been sharpened and returned – awaiting installation; negotiations are started for the upgrade of one golf cart for 2021. Darla Reppe commented Summer Rec might be interested in the cart shed steel to build a shed at Baseball Field. Summer Rec will coordinate with Dave Larsen to examine the buildings that will be surplus later in the year. Dave Larsen stated the Library is hosting Used Book Sale starting March 1, 2021. Mayor Haeder asked for more Council Committee involvement with the committees they chair. This concluded Department Head Updates.

Melissa Kay made a motion to approve the Second Reading of Ordinance No 2021-04, An Ordinance Amending Chapter 10.03 of the 2018 Revised Municipal Ordinances of the City of Alcester; Linda Talbott seconded it. Roll Call vote; five voted aye.

ORDINANCE NO. 2021-04
AN ORDINANCE AMENDING CHAPTER 10.03 OF THE 2018 REVISED MUNICIPAL ORDINANCES
OF THE CITY OF ALCESTER

WHEREAS, the City of Alcester has adopted a discretionary tax formula pursuant to state statute for the purposes of encouraging and fostering economic development; and

WHEREAS, the South Dakota Legislature consolidated and revised the statutes governing the aforementioned discretionary formula during the 2020 legislative session, with those revisions becoming effective July 1, 2020; and

WHEREAS, SDCL 10-6-35.4 permits a municipality to adopt a discretionary tax formula pursuant to SDCL 10-36-35.2, which lists the types of property which may be subject to a discretionary tax formula; and

WHEREAS, Updating the statutory references in the city ordinances is necessary to ensure their continued validity,

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Alcester that:

1. The final line of Section 10.03.01 Industrial Structures be amended to read “(Pursuant to SDCL 10-6-35.2(2) and 10-6-35.4)”
2. The final line of Section 10.03.02 Commercial Structures be amended to read “(Pursuant to SDCL 10-6-35.2(4) and 10-6-35.4)”
3. The final line of Section 10.03.03 Commercial Residential Structures be amended to read “(Pursuant to SDCL 10-6-35.2(5) and 10-6-35.4)”
4. The final line of Section 10.03.04 Residential Structures be amended to read “(Pursuant to SDCL 10-6-35.2(7) and 10-6-35.4)”
5. Section 10.0305 be amended to strike “and 10-6-35.19”

Adopted this 1 day of March, 2021.

CITY OF ALCESTER: /s/ Daniel Haeder, Mayor of Alcester

ATTEST: /s/ Patricia Jurrens, Finance Officer of Alcester

First Reading: February 15, 2021, Second Reading: March 1, 2021, Date Published: March 11, 2021, Effective Date: April 1, 2021

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Next was the discussion regarding Employee Job Descriptions, Performance Reviews, updating the Personnel Policy Manual Sections 2.6 Performance Evaluations, Section 3.2 Performance Based Bonuses, and 3.3 Longevity Bonuses. The documents presented were for review/edit. This will be addressed at the March 15, 2021 meeting.

At 6:32 pm Dave Larsen made a motion to enter into Executive Session pursuant to SDCL 1-25-2-3 -Legal Counsel; Melissa Kay seconded it. Roll Call vote; five voted aye. Mayor Haeder called the Council out of Executive Session at 7:09 pm.

For the Finance Office – Pat Jurrens presented the following: Committee members met with Core & Main and Ferguson to discuss radio read water meter system; advertising for Lifeguards & Pool Managers, Golf Membership letters have been sent out, and working on Annual Report. The City will not host an election in April 2021. Two petitions completed – one for Mayor and one for Ward I. There are vacancies in Ward II and Ward III.

Melissa Kay made a motion to approve the following warrants: Darla Reppe seconded it. Roll Call vote; five voted aye. Salaries: Finance Office-\$4,246.84, Police-\$7,998.99, Street-\$5,093.29, Water-\$3,037.00, Sewer-\$3,376.00, Library-\$1,127.14, Snow-\$515.46, Audi-\$315.63, Solid Waste-\$0, Cemetery-\$0, Golf-\$2,633.17, Alcester American VFW-Donation Reimbursement, \$4,800.00, AACC-Dues, \$100.00, Alcester Fire Dept-allowance, \$1,400.00.00, Alcester Quickstop-Fuel, \$92.76, Alliance Communications-Utility, \$389.00, American Engineering-Lab Fees, \$998.15, AMG-Avera Occupational Medicine-Lab Fees, \$64.80, Bomgaars-supplies & repairs, \$894.16, C&R Gravel-Gravel, \$253.05, Cenex Credit Card-Fuel, \$407.66, Central Parts-Repair, \$98.52, City of Alcester-RLF Payment, \$6,513.95, City of Alcester-Reimbursed Health Insurance Premiums, \$239.17, City of Alcester-Deposit Refund, \$58.49, CO-OP Architecture-Professional Fees, \$2,400.00, Dave Larsen-Employee Reimbursement, \$1,251.00, Electronic Engineering-Supplies, \$113.25, Ingram Library Services-Books, \$548.73, IRS-payroll taxes, \$6,469.58, Jack’s Uniforms-Uniforms, \$261.85, Kapco-Supplies, \$79.74, LP Gill-Landfill Rental, \$1,637.09, Loffler-Supplies, \$162.30, Loren Fischer

Disposal-Garbage, \$40.00, Mai Welding Supply-Supplies, \$374.00, Mid-American Energy-Utilities, \$2,496.08, Muller Auto-Repairs, \$239.47, Northern Truck-Supplies, \$69.88, Office of Fire Marshall-Inspection, \$120.00, Olson's Ace Hardware-Supplies, \$408.48, Paige German-Employee Reimbursement, \$43.49, Pete's Produce-Supplies, \$278.47, Petty Cash-Supplies/Postage, \$36.23, Reel Sharp-Maintenance, \$4,895.23, Rent-All-Maintenance, \$1,284.00, Sanford Health-Insurance, \$2,801.71, SD-DENR-Dues, \$10.00, SD Retirement-Retirement, \$3,423.96, South Lincoln Rural Water-Water Purchase, \$5,939.70, Southeastern Electric-utilities & repairs, \$486.38, Star Publishing-Publications, \$185.15, Sunlife Financial-Insurance, \$80.26, T&S Nursery-Trees, \$500.00, Total Stop Food Store-Supplies, \$107.57, USA Blue Book-Supplies, \$102.35, Verizon-Utility, \$80.02, Visa-Supplies, Postage, Fuel, \$3,206.44, Visions Construction-Construction Costs, \$84,858.75, and Water Refund-Deposit Refund, \$591.51.

Dave Larsen made a motion to approve the 2021 Seasonal/Part time wages. Motion died due to lack of a second. After discussion and clarifying of positions Melissa Kay made a motion to approve the 2021 Seasonal/Part Time workers' wages with a 3% increase; Linda Talbott seconded it. Roll Call vote; five voted aye.

The Alternate Garbage Collection Route is in effect March 1, 2021 – May 17, 2021. Street maps are posted at City Hall, Post Office, Premier Bank and the city website. (alcestersd.org)

Board of Equalization meeting is March 15, 2021 at 6 pm. Appeals must be filed at City Hall by March 11, 2021.

The SDML will host Virtual District Meetings. The City of Alcester is District III; our meeting is March 18, 2021 at 5:30 pm.

For Reminders & Updates: Daylight's savings time – Sunday, March 14, 2021 and Election Day is April 13, 2021. This concluded Finance Office Updates.

For the Alcester Community Building update – Dave Larsen provided comments from the last bi-monthly meeting with Visions Construction.

No changes needed to Work Comp list.

No Executive Session needed.

Melissa Kay made a motion to adjourn, Darla Reppe seconded it. Roll Call vote; five voted aye. Meeting adjourned at 8:47 pm.

The following are the 2021 Salaries (per hour): Croy, Michael-\$12.88, Erickson, Kelsey-\$10.30, Gilbertson, Curt-\$10.61, Hartman, Eldean-\$11.85, Jorgensen, Dale-\$11.85, McNamara, Hillary-\$10.30, Rhead, Callie-\$10.30, VanWyk, Selene-\$10.30, Lifeguard-1st Year-\$9.79, Lifeguard-2nd Year-\$10.15, Lifeguard-1st Year WSI-\$10.56, Lifeguard-2nd Year WSI-\$10.82, and Pool Manager (WSI)-\$11.33

CITY OF ALCESTER
Daniel Haeder, Mayor

ATTEST:

Patricia Jurrens, Finance Officer